



Remote Learning – Guidelines for Assessment

- The Remote Learning Guidelines for Assessment have been developed to support high quality assessment and feedback in our school. The Guidelines outline our commitment to enabling each student to achieve her best in the remote learning space and to create a spirit of collaboration between teachers, students and parents.
- The Guidelines should be read in conjunction with the Scoil Mhuire Assessment Policy and the Scoil Mhuire Remote Learning Guidelines.
- The primary aims of these Guidelines are
 - to create assessment procedure for monitoring and reporting academic achievement in the remote learning space
 - to coordinate assessment and feedback procedures within subject departments and on a whole school basis
 - to enable students to prepare for State Examinations
- Assessment will incorporate a differentiated approach, where appropriate, to cater for all levels of ability and to accommodate students with additional learning needs
- Common assessment will be used for year groups in each subject, as far as possible – this will enable increased standardisation and cooperation for subject areas.
- Assessment will take account of Reasonable Accommodations in State Examinations, as far as possible.
- Teachers will use a range of assessment tools and methodologies suited to the remote learning space (see Scoil Mhuire Assessment Policy)

Formal Assessment:

Teachers:

- Subject Departments/Teachers will formulate assessments to take account of the remote learning space.
- Teachers will inform students in advance of the following regarding each assessment:
 - date and time
 - format of questions
 - materials to be examined
- Teachers will organise and supervise assessments in accordance with these Guidelines
- Assessment material, instructions etc. will be available for students in Google Classroom, at the beginning of an assessment period
- Formative feedback will be provided for students, as appropriate, to support development of learning and preparation for State Examinations

Students:

- Students are expected to treat assessments with respect and to comply at all times with instructions from teachers and with these Guidelines
- Students are expected to complete assessments in a suitable area (preferably public area) in the home
- Schoolbags, smart watches/similar devices, pencil cases and notes are not allowed on a student's person or in a student's work area (room where assessment is being completed)

- Students will not have any items other than requirements to complete assessment, on the desk/workspace.
- In the interest of the integrity of assessments, students are expected to scan the room by camera, when requested by the supervising teacher
- To enable supervision students are required to position a camera that enables a view of the student's face and entire desk/work space
- Every effort should be made to ensure, as far as possible, that assessments are completed in an area with reliable wi-fi connection. In the event of connection failure a student will be required to repeat the full assessment.
- Students will not, while an assessment is in progress:
 - aid or attempt to aid a fellow student
 - obtain or attempt to obtain aid from another student or superintendent
 - communicate or attempt to communicate with any person
- Students are required to remain in the assigned space for the full duration of the assessment. A toilet break is suggested immediately before an assessment
- Students will submit the completed assessment documents when directed by the supervising teacher, in accordance with school procedures.